

# Holy Trinity CE School Behaviour Policy July 2016

## Policy Review

This policy will be reviewed in full by the Governing Body annually.

The policy was last reviewed and agreed by the Governing Body in July 2016

It is due for review – *July 2017*

Signature .....

Date .....

Head Teacher

Signature .....

Date .....

## **Introduction**

Holy Trinity CE (VA) School is a happy and caring school which works hard to nurture and support our pupils in their learning. Our behaviour policy reflects the aims of the school and is a whole school policy which is supported and observed by all members of the school community. The parent and carer/school partnership is particularly important in promoting positive behaviour and good attitudes to learning.

### **Ethos and Aims of Holy Trinity CE School.**

Our status as a Church of England school is fundamental to our ethos and purpose. We expect all our staff to support our Christian ethos and aims.

At Holy Trinity School we believe in the concept of lifelong learning and the idea that both adults and children learn new things every day. We maintain that learning should be a rewarding and enjoyable experience for everyone; it should be fun.

Our mission statement is:

Alta Pete – Aim High  
'Let your light shine'

The primary aim of the school is to help each pupil reach his or her full potential so that they may develop the attitudes, skills and knowledge to take full advantage of the opportunities available in their future lives. We achieve this by:

fostering the values, attributes and lifestyles that a Christian faith demands in the family, among friends, in the school and in the wider community.

creating an environment for staff and pupils that is happy stimulating and supportive in which core values and beliefs of high expectations can flourish.

providing an appropriate balanced education designed to help each pupil reach their potential.

ensuring that all staff have access to development opportunities in keeping with the needs of the school and individuals' expertise to enhance the educational opportunities for our children.

providing effective management and organisation within the school to give clear guidance for its direction.

nurture the partnership role between School, Governors, Parents, Christ Church and the wider community for the benefit of the children for which we are jointly responsible.

## **Policy**

The whole school follows the 'Golden Rules'. These Rules are intended to promote a consistency of approach by all adults working with pupils.

## GOLDEN RULES

Do be kind and helpful  
Do be gentle  
Do listen to people  
Do be honest  
Do work hard  
Do look after property

The 'Golden Rules' are displayed in all classrooms and prominent places around the school.

Each classroom displays the Golden Rules. Collective Worship is linked to the Christian school values across each half-term and the lectionary for clergy-led worship.

The Christian values across this year (2015-2016) are:

Generosity

Compassion

Courage

Forgiveness

Friendship

Respect

### Hertfordshire Steps

This policy is underpinned by Hertfordshire Steps, a key part of the Hertfordshire Behaviour and Attendance Strategy. Hertfordshire Steps is a behaviour management approach which adopts the following principles:

- shared focus on inclusion of all children within the school
- shared values and beliefs across communities
- shared communication, diversion and de-escalation
- shared risk management
- shared reparation, reflection and restoration

All staff received Hertfordshire Steps training in September 2014 and we continue to update this training regularly.

### Lunchtimes

Lunchtime Midday Supervisory Assistants (MSAs) work closely with all school staff to ensure that the Golden Rules of our children remain the same throughout the school day. Our aim is to be proactive in engaging children in play activities during the lunchtime session rather than reactive and dealing with issues. MSAs are responsible for addressing Level One behaviours as outlined below. Level Two behaviours must be referred to the senior member of staff on duty. MSAs implement appropriate consequences following inappropriate play. A senior member of staff is on duty during lunchtimes to deal with any serious incidents.

### Examples of behaviour at Level One

calling out, running in the corridor, misuse of equipment, not completing work/work avoidance, unintentional breaking of equipment, answering back, rudeness to adults, name calling, unkind comments to other pupils, defacing work, walking out of class, damaging/breaking equipment, physical behaviours that do not result in injury.

### Examples of behaviour at Level Two

Inappropriate physical contact/ behaviours resulting in injury, swearing, racist/homophobic comments, stealing, serious damage to property.

### Celebrating Success

**Assembly:** Each Friday we will hold a Special Mentions Assembly where children are publicly congratulated for special efforts. A child in each class receives a certificate, this may include for their consistently good behaviour or for an improvement in their behaviour.

### Positive Behaviour

As a whole school, we expect all our pupils to follow the Golden Rules which are displayed around the school. Where children are not able to follow our rules there is a clear system for dealing with unacceptable behaviour.

### **ALL CHILDREN ARE EXPECTED TO FOLLOW THE GOLDEN RULES**

#### **VERBAL WARNINGS/RULE REMINDERS**

Specific reminder of expected behaviour, up to two verbal warnings given.

#### **TIME OUT**

Children are sent to a 'time out' space where they are asked to reflect upon their behaviour. After set time (usually 5-10 minutes) they are asked to return to their learning.

#### **TIME OUT (for the second time that day)**

Children are sent to a 'time out' space where they are asked to reflect upon their behaviour. After 5 - 10 minutes, they are asked to return to their learning if the staff member feels that they are sufficiently ready to learn. Should they not be able to return to their learning they will be sent to another teacher or an SLT member. If they are sent to another teacher SLT will be informed.

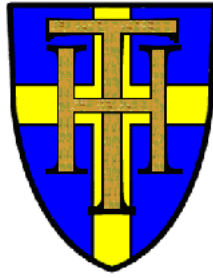
#### **SENT TO SENIOR LEADERSHIP TEAM**

**Only if** the child will not sit quietly in time out or if unacceptable behaviour continues after time out then they are sent to the Headteacher or Deputy Headteacher. This may also be used before a verbal warning and before time out for cases of severe behaviour.

#### **FIXED TERM/PERMANENT EXCLUSION**

We follow Hertfordshire County Guidelines for fixed/permanent exclusions.

Parents and carers are included in discussions about concerns regarding their child's behaviour from an early stage.



## Holy Trinity CE School Golden Rules

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Do be gentle

Do listen to people

Do be honest

Do work hard

Do look after property